



## **Information on the Visitation of Neurological Departments for Specialist Training in Neurology by UEMS - European Board of Neurology**

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UEMS - EBN is the UEMS representation of European neurologists. One of its main activities is the monitoring of education on pre- and postgraduate level and CME/CPD.

Postgraduate training is defined by residency training (UEMS chapter 6 and core curriculum). The termination of training depends on the national medical society and is characterised by either end of time, interim exams or terminal examination. UEMS - EBN, like most other UEMS boards is establishing a European board examination (see [www.uems-neuroboard.org](http://www.uems-neuroboard.org)).

Neurological departments in Europe are the core structure of neurological education in Europe. Moreover a dedicated teaching faculty in a neurological department will reciprocally profit and gain from continuous education at all levels. The quality of education and neurological services is one of the most important aspects of future development in European neurology. UEMS - EBN is introducing a circle of quality in European postgraduate education:

- a) Visitation of neurological departments
- b) European board examinations.

UEMS - EBN offers a formal visitation of European neurological departments by a visitation team consisting of a UEMS - EBN representative (from a different country) and a representative of the national responsible medical society.

Prior to visiting the department, its activities and teaching facilities will be formally assessed by an electronic application form.

The site visit will assess the local facilities and structures. During this site visit, structured interviews with the trainees, the trainers and the head of the training unit will be carried out.

The visitation committee of UEMS - EBN will evaluate the results. The visitation committee will issue a report on the visitation, and comment on positive and negative aspects of the visitation and also of the structural organization. A department which passes the visitation will be an:

### **Accredited Neurological Department by UEMS - EBN**

and will be certified with a diploma.

In addition, the accredited site will be mentioned on the website as an UEMS - EBN accredited European Neurological Department for Specialist Training in Neurology. Residents who train in UEMS - EBN accredited departments will receive a European Board examination fee reduction of 30 %.

Departments, which do not fulfil the criteria of the visitation, will receive a report of necessary changes, which might be useful for change and improvement. Minor changes can be implemented within reasonable time; major changes will require a follow up visit. The visitation committee will decide on the extent of necessary changes. However, if the centre does show potential to become an approved department, a second visit following denial of Board Certification should be arranged within a maximum of 2 years, with full financial obligation.

We believe that this service of UEMS - EBN is a great step forwards towards quality assurance of European Neurological Education and can also be of help for departments to improve their educational performance and structure.



If you consider applying, please fill in the electronic application form on [www.uems-neuroboard.org/visitation](http://www.uems-neuroboard.org/visitation). In addition please send the trainer's CV and attached a record of continuing medical education, for each specialist a record of CME, an abridged CV and a list of the scientific publications for the last 3 years (please underline the indexed journals) and a short CV, description of training and number of presentations, publications for each trainee either electronically or by mail or fax to the UEMS – EBN secretariat.

At present, two times a year a visitation conference will take place, deciding on the sites, which can be visited depending on the fulfilment of the visitation criteria and the resources of UEMS - EBN.

The fee for a visitation is presently 3400 Euro, which covers the organisational work and the travel expenses of the visitors. The fee also includes the developmental and maintenance costs of this project. As UEMS - EBN is entirely dependent on membership fees and has no formal sponsorship, these costs do only cover the costs of the visitation and organisation. The visiting committee is still voluntary work of UEMS - EBN members.

### How to apply:

1. Fill in the **electronic application form**.
2. **Send** the additionally **required documents** either electronically, by fax or mail **to the UEMS - EBN secretariat**.
3. A **confirmation of reception** will be issued.
4. **Two deadlines of decision of the committee** in spring and autumn will be available
5. Once the decision is made you will be **notified if your department has been selected**
6. If you have been selected the UEMS - EBN **office will get in contact** with you and the national delegate **to arrange site and date**
7. **Prior to** the site **visit interview forms** will be distributed to all involved

If you have any questions or suggestions, please do not hesitate to contact [secretariat@uems-neuroboard.org](mailto:secretariat@uems-neuroboard.org).